

ANNUAL GENERAL MEETING

MONDAY 6 AUGUST 2018

10:30am - 12:30pm

AT
IAN WOOLF AUDITORIUM
CAREY BAPTIST GRAMMAR SCHOOL
349 BARKERS ROAD
KEW VIC 3101

AGENDA NOTES

1. INTRODUCTION

Apologies

Apologies have been received from: Patrick Gale, Rangitoto College and Rebecca Clarke, Walford Anglican School for Girls.

Additional apologies will be received at this stage.

Quorum

The quorum for a meeting requires 40 per cent of the school member representatives to vote in person or by proxy. The current financial membership of Full Member schools who are eligible to vote at the AGM is 112. The quorum for this meeting therefore is 45 Full Members of the Association.

If there is not a quorum present, the formal business and election will be held by postal ballot within 90 days, as defined in the Constitution.

Items of other business

Items of other business will be accepted at this point of the meeting

ORDINARY BUSINESS

2. CONFIRMATION OF RECORD OF MOTIONS OF 2017 ANNUAL GENERAL MEETING.

Copies of the record of the Annual General Meeting are attached.

The Chair will seek comment and the acceptance of the motion:

That the Record of the 2017 Annual General Meeting motions be accepted as an accurate record.

3. BUSINESS ARISING NOT LISTED ELSEWHERE

Matters of business, arising from the record of the Annual General Meeting for 2017 and not listed elsewhere on the agenda, will be accepted at this point of the meeting.

4. FINANCIALS

The income and expenditure statement and a balance sheet for the 2017/2018 financial year are attached. The Chair and Treasurer have signed the independent auditors report before the AGM on the 6 August 2018.

The Chair will seek comment and the acceptance of the motion:

That the income and expenditure statement for the financial year 1/4/2017 – 31/3/2018 be approved.

5. CHAIR'S ANNUAL REPORT

The Chair's Report is included with the agenda papers.

The Chair will seek comment and the acceptance of the motion:

That the Chair's Annual Report be accepted.

6. INDEPENDENT AUDITORS REPORT

The Chair will seek comment and the acceptance of the motion:

That the Independent Audit Report provided by Ian Thomas be accepted.

7. APPOINTMENT OF AUDITORS

It is recommended that IB Schools Australasia continue with the appointment of Ian Thomas of Ian Thomas & Co. as auditor.

The Chair will seek the support of the motion:

That Ian Thomas of Ian Thomas & Co. be appointed as auditor for the 2018/2019 financial year.

8. ELECTION OF STANDING COMMITTEE

The composition of the Standing Committee is 9 elected members. In accordance with the Constitution, there are six current elected members who are to retire and are eligible for re-election. They are:

- David Boardman, Kristin School, NZ - PYP, MYP, DP
- Ashley Coats, Mercedes College, SA - PYP, MYP, DP
- Kath Kayrooz, Queensland Academies Science, Mathematics and Technology Campus, QLD - MYP, DP
- Antony Mayrhofer, St Paul's Grammar School, NSW - PYP, MYP, DP
- Judy Rutter, The Kilmore International School, VIC - DP
- Anne Wallington, Methodist Ladies' College, Kew, VIC - DP

The remaining elected members of the Standing Committee are:

- Karen Abraham, Cleveland District State High School, QLD - DP
- Fiona Godfrey, Radford College, ACT - PYP, DP
- Natalie Jensen, Preshil, VIC - PYP, MYP, DP

Nominated members must be the representative of an Authorised Full membership school.

The Constitution of the Association indicates that there cannot be more than 3 members from any one state territory or province and that Coordinators from all 3 IB programs and a Head of School should be included in the membership of the Standing Committee.

The following nominations have been received by the Executive Officer by the due date of Friday 6 July 2018.

- David Boardman, Kristin School, NZ - PYP, MYP, DP
- Ashley Coats, Mercedes College, SA - PYP, MYP, DP
- Nick Jolly, Cranbrook School, NSW - PYP, MYP, DP
- Kath Kayrooz, Queensland Academies Science, Mathematics and Technology Campus, QLD - MYP, DP
- Antony Mayrhofer, St Paul's Grammar School, NSW - PYP, MYP, DP
- Judy Rutter, The Kilmore International School, VIC - DP

- Paul Teys, Hunter Valley Grammar School, NSW – PYP, MYP
- Anne Wallington, Methodist Ladies' College, Kew, VIC - DP

The Chair will declare the conduct of an election which will be held by postal ballot should there not be a quorum present.

ANY OTHER BUSINESS

In the initial Notice of Meeting, members were invited to raise matters with the Secretary by 6 July 2018. No other matters have been raised.

CLOSE OF MEETING

SPECIAL ADDRESS TO IB SCHOOLS AUSTRALASIA MEMBER SCHOOLS

(11.00am – 12:30pm)

Attachments:

Record of 2017 Annual General Meeting

Chair's Annual Report March 2018

Independent Auditor's Report including Income and Expenditure Statement for 2017/2018

Attachment to Auditor report listing members of Standing Committee.