**The Association of Australasian IB Schools Inc. trading as IB Schools Australasia**

**ABN 38 129 667 431**

**2018 ANNUAL GENERAL MEETING**

**MONDAY 6 AUGUST, 2018**

**10:30 AM**

**at**

**Ian Woolf Auditorium, Carey Baptist Grammar School**

**349 Barkers Road, Kew, Victoria**

**MEMBER VOTING FORM**

You have two ways of voting. You can *vote directly* on the individual motions to be put to the

Meeting OR you can *appoint a proxy* to attend and vote on your behalf on all motions put to the

Meeting (as listed below) as an alternative to attending the Meeting in person or casting a direct vote. Please complete Step 1, Step 2 and Step 3.

|  |
| --- |
| **STEP 1: Please mark either A or B** |

I, being the authorised representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name of School)

which is a full financial member of the Association of Australasian IB Schools Inc. trading as IB Schools are entitled to attend and vote at the Annual General Meeting of IB Schools Australasia to be held at **10.30am on Monday 6 August 2018, at the Ian Woolf Auditorium, Carey Baptist Grammar School,349 Barkers Road, Kew, Victoria** (‘Meeting’) hereby:

**A: VOTE DIRECTLY**

If you want to cast your own vote you should check the box at step 1 and complete your voting instructions at Step 2

elect to lodge my vote directly in relation to the Annual General Meeting of the Association of Australasian IB Schools Inc. trading as IB Schools Australasia and at any adjournment or postponement of the meeting.

**B: APPOINT A PROXY**

To appoint the Chairperson of the Meeting to act as your proxy check the box here at Step 1. You can direct your proxy how to vote by completing your Voting Instructions at Step 2.

appoint the Chairperson of the Meeting to vote on my behalf on all motions put to the meeting.

**OR** if you are **NOT** appointing the Chairperson of the Meeting as your proxy, please write the name of the person, and their School name you are appointing as your proxy in the box below:

or failing the person named, or if no person is named, the Chairperson of the Meeting will be my proxy to vote for me on my behalf at the Annual General Meeting of the Association of Australasian IB Schools Inc. trading as IB Schools Australasia and at any adjournment or postponement of the meeting.

**Direct or proxy votes will only be valid and accepted by the Association of Australasian IB Schools Inc. trading as IB Schools Australasia if signed and received no later than 24 hours prior to the meeting, being 10.30am on Sunday 5 August 2018.**

|  |
| --- |
| **STEP 2: Your voting instructions** |

|  |
| --- |
|  **For Against** |
|  |  |  |  |  |
| **Item 2: Motion:** That the minutes of the 2017 Annual General Meeting held on 1 September, 2017 be accepted as an accurate record. |  |  |  |  |
|  |  |  |  |  |
| **Item 4: Motion:** That the income and expenditure statement for the financial year 1/4/2017 – 31/3/2018 be approved. |  |  |  |  |
|  |  |  |  |  |
| **Item 5: Motion:** That the Chair’s Annual Report be accepted. |  |  |  |  |
|  |  |  |  |  |
| **Item 6: Motion:** That the Independent Audit Report provided by Ian Thomas of Ian Thomas & Co be accepted. |  |  |  |  |
|  |  |  |  |  |
| **Item 7: Motion:** That Ian Thomas of Ian Thomas & Co. be appointed as auditor for the 2018/2019 financial year. |  |  |  |  |
|  |  |  |  |  |
| **Item 8: Motion:** That the following **SIX** nominees to the Standing Committee are elected for the term 2019-2020.  |  |  |  |  |

 *(Please indicate your preferred members of the IB Schools Standing Committee* ***BY MARKING ONLY SIX BOXES WITH AN X.)***

|  |  |
| --- | --- |
| **NAME** | **MARK ONLY SIX BOXES WITH AN X** |
| **David Boardman,** Senior School Principal**,** Kristin SchoolNew Zealand IB Programme/s of interest: PYP, MYP, DP |  |
| **Ashley Coats,** Director of Curriculum and Programmes R-12**,** Mercedes College South Australia, Australia IB Programme/s of interest: PYP, MYP, DP |  |
| **Nick Jolly,** Director of Studies**,** Cranbrook SchoolNew South Wales, Australia IB Programme/s of interest: PYP, MYP, DP |  |
| **Kath Kayrooz,** Principal, Queensland Academies Mathematics, Science and Technologies CampusQueensland, Australia IB Programme/s of interest: MYP, DP |  |
| **Antony Mayrhofer**, Director of Learning Services and Diploma Programme Co-ordinator, St Pauls Grammar SchoolNew South Wales, Australia IB Programme/s of interest: PYP, MYP, DP |  |
| **Paul Teys,** Headmaster**,** Hunter Valley Grammar SchoolNew South Wales, AustraliaIB Programme/s of interest: PYP, MYP |  |
| **Judy Rutter,** Director of Teaching and Learning**,** The Kilmore International SchoolVictoria, AustraliaIB Programme/s of interest: DP |  |
| **Anne Wallington,** Head of Senior School**,** Methodist Ladies College, KewVictoria, AustraliaIB Programme/s of interest: DP |  |

|  |
| --- |
| STEP 3: MEMBER NAME AND SIGNATURE |

Name . ............................................................................... Signature .............................................................................

Date.....................................................

**Return this form to be received no later than 10.30am Sunday 5 August 2018 to:**

IB Schools Australasia, PO Box 823, Heathmont Vic 3135 OR from your personal email address to: office@ibaustralasia.org

**BIOGRAPHIES OF STANDING COMMITTEE NOMINEES**

**David Boardman**

**Senior School Principal**

**Kristin School, New Zealand**

**IB Programme/s of Interest: PYP, MYP, DP**

*current standing committee member*

David’s background is in Marine Biology and Oceanography and he has been involved with the IB since 2004, when he taught biology and science at Malvern College in the UK. Early in 2007 he moved to Dunedin in New Zealand, again teaching IB biology and became the IB DP coordinator in 2009.

Along with teaching biology, David is also an examiner and IA moderator and was asked to help in the evaluation of the new IA criteria for the Group 4 subjects in 2014, specifically in chemistry.

In 2012, David was elected to the standing committee of AAIBS, taking up the position of secretary in 2014.

January 2016 saw David gain the position of Principal Senior School at Kristin School in Auckland, a 3 programme K-13 school of 1600 students, where approximately 100 students annually choose to follow the Diploma Programme in their senior years. This is a position that will allow him to continue to have a strong relationship with the IBO, representing his school, New Zealand and also the wider Australasian region.

**Ashley Coats**

**Director of Curriculum and Programmes R-12**

**Mercedes College, South Australia, Australia**

**IB Programme/s of Interest: PYP, MYP, DP**

*current standing committee member*

Ashley has been teaching drama and English since 1994. His involvement with and teaching in the International Baccalaureate began in 2001 at Mercedes College in Adelaide, South Australia where he is currently Director of Curriculum and Programmes R-12. Ashley is an experienced teacher in MYP Drama, Film, Language and Literature and DP Theatre.

Ashley has fulfilled the role of MYP Arts Moderator since 2003, MYP Senior Arts Moderator from 2006 until 2010, and MYP Arts, MYP Coordinator and MYP Implementation Workshop Leader since 2004. In 2007 he was also a contributor to a Teacher Support Material meeting in Cardiff that developed resource material for The Arts guide on the Online Curriculum Centre website. In 2008, Ashley contributed to the Arts Workshop Leader site on the OCC. Ashley has been a member of both the 2008 and 2014 Arts Guide writing teams. In 2013, Ashley was elected onto the IB Schools Australasia (formerly AAIBS) Standing Committee and is the current elected Chair.

**Kath Kayrooz**

**Principal**

**Queensland Academies Mathematics, Science and Technologies Campus**

**IB Programme/s of Interest: MYP, DP**

*current standing committee member*

Kath Kayrooz, MHS., BEd., DipT is the principal of Queensland Academy for Science, Mathematics and Technology (QASMT).  Kath is a highly experienced school leader with a passion for empowering and developing teachers and leaders. She completed her undergraduate studies as a secondary school teacher in 1987 and served across a number of Queensland schools as a change agent in student’s lives.

In 1995 Kath moved to the USA completing her Masters in Health Science at the Johns Hopkins University.  Her dissertation ‘Dietary Fat Intake of African American Women’ focussed on educating African American women in nutrition and exercise so they could lead healthier and more fulfilled lives.

Upon return from the USA, Kath was appointed as the Head of Department Senior School Kelvin Grove State College and later Associate Principal. Both of these roles enabled Kath to ensure all students particularly women were on a pathway to success and also provided her with the opportunity to change how STEM was offered in the primary years. Kath challenged the teaching of science by introducing specialist science lessons in the primary years utilising middle and senior school science teachers.

In 2009 Kath was appointed principal Queensland Academy for Science Mathematics and Technology where she has continued to push the boundaries in developing a positive learning culture. In 2014 Kath accepted a secondment to work in central office as the IPS Principal Education Officer.  This position allowed Kath to work across all IPS schools in leading a school innovation and autonomy agenda.

Kath has demonstrated her commitment to empowering the status of girls and women by ensuring female students are provided with a variety of STEM opportunities, encouragement and support. Kath has continued to make an outstanding contribution throughout her career to improve both student and organizational outcomes. Her leadership approach centres on building a learning culture that empowers teachers and students and encourages each individual to reach their potential. Kath recently hosted the first STEM Girls Power Camp for 25 girls throughout Queensland. Kath was awarded the 2016 DET International Women’s Day Award for her endless commitment to empowering the status of girls and women, particularly in the field of STEM education. In July 2016 Kath was awarded with a Fellowship of the Australian Council of Educational Leaders (ACEL). This award recognises members of ACEL who have made an outstanding contribution to the improvement of student and organisational outcomes through their leadership.

Kath is now focused on the expansion of QASMT as part of the Building Future Schools (BFS) program. As part of the program, QASMT will be opening positions for Year 7 in 2019 and will double its student intake over the following three years. QASMT will deliver the IB Middle Years Programme for the new students which will set them up for success for their completion of the IB Diploma in later years.

**Nick Jolly**

**Director of Studies**

**Cranbrook School**

**IB Programme/s of Interest: PYP, MYP, DP**

I have had 7 years of experience working in IB schools, and have attended a large number of various IB Cat 1, 2 and 3 workshops. I also have attended the last two Asia Pacific Global Conferences.

I spent 4 years at the Australian International School (AIS) of Singapore as Curriculum Coordinator. AIS offered the PYP, MYP and DP.

I am currently in my second year as Director of Studies at Cranbrook School in Sydney.  Cranbrook has the PYP, expects to be verified for the MYP this year (any day now!), and is seeking DP candidacy this year. Cranbrook would then become just the third continuum school in NSW.

I contributed significantly to the DP self-study in Singapore, and have overseen the MYP verification process here at Cranbrook, and am also overseeing our application for candidacy for the DP. I taught DP History for four years in Singapore, and am currently teaching history within the MYP framework here in Sydney.

I have a passion for IB programmes – their outward-looking and progressive framework is hugely beneficial for today’s learners. I believe I could make a solid contribution to the Committee.

**Antony Mayrhofer**

**Director of Learning Services and Diploma Programme Co-ordinator**

**St Pauls Grammar School, New South Wales, Australia**

**IB Programme/s of interest: PYP, MYP, DP**

*current standing committee member*

Antony Mayrhofer, B.Sc, Dip. Ed, M. Ed (leadership) is the Director of Learning Services and Diploma Programme Co-ordinator at St Paul’s Grammar School, Penrith, Sydney, Australia.  He has had an interest in International Education since 1984 when he completed a trainee teacher practicum in a local non-government school in Mumbai, India.

Antony has taught the Diploma Programme since 1990 in Biology, Chemistry and Theory of Knowledge. He completed a five-year term as Deputy Chief Examiner of Biology in the Diploma Programme for the IB in 2007 and as such was, and continues to be involved in curriculum design and assessment for the IB.  He has been an examiner in Diploma Biology since 1995 and a moderator of Biology Internal Assessment since 1997.

Antony has been a Diploma Programme Coordinator at St Paul’s Grammar School since 2000 and has led the significant growth of the programme which is studied by more than half of senior students. Antony is also Chair of the ACT and NSW Diploma Programme Coordinator Network.

Antony has led teacher-training workshops for the IB in pedagogical practice, Diploma programme coordination and Biology since 2000 at all levels of teacher experience. He has led Diploma Programme evaluation and verification teams since 2003 on behalf of the IB throughout the Asia Pacific region. Antony has presented breakout sessions at three IB Global Conferences.

Antony is a member of the standing committee of IB Schools Australasia. He has previously held the position of chair of this Association.

In his spare time he enjoys bushwalking with his wife and two adult children near his home in the Blue Mountains, west of Sydney.

**Judy Rutter**

**Director of Teaching and Learning**

**The Kilmore International School**

**IB Programme/s of interest: DP**

*current standing committee member*

I am currently the Director of Teaching and Learning at The Kilmore International School in Victoria, Australia. I have been the Diploma Coordinator for 7 years prior to this year and teacher of Biology, TOK and Extended Essays for 10 years. I am a Team Leader for Biology paper 3, a Workshop Leader for Biology, Coordination and ATLs as well as a School Visitor and Reader for school evaluations.

My home school is a multi-cultural boarding school with local and international students coming from 10 or more countries in the Asia-Pacific region.

I have a broad knowledge of the DP schools in Victoria and the students we teach, through network meetings around Melbourne and events in our area. I am known by the IB schools in my various roles as well as through contacts with the IBO in Cardiff. I am involved in career advice and University entries through close contact with our careers advisor and marketing teams, as well as through my earlier occupation of medical research.

Therefore I feel I can represent many points of view when serving on the Standing Committee of IBSA. I would like to continue the work we have started and see how the changes and new initiatives can progress.

**Paul Teys**

**Headmaster**

**Hunter Valley Grammar School, New South Wales, Australia**

**IB Programme/s of interest: PYP, MYP**

My reason for nominating for standing committee is that I offer significant experience as a Board Director and Executive Committee member, which would be of value to the effective Governance of IB Australasia.

* Board Member, AHISA Ltd.
* Chair, NSW Combined Independent Schools Sports Council
* Chair, AIS NSW Chief Executive’s Advisory Council.
* Treasurer, Heads of Independent Co-educational Schools NSW/ACT.
* Treasurer, Hunter Region Independent Schools.

I understand that the current Finance Director of IB Australasia will be standing down this AGM, and I would be prepared to offer my services in this capacity.

I am an experienced Principal, since 2008 the Head of Hunter Valley Grammar School (HVGS). Before that, the Principal of Moreton Bay College for seven years. Our School is making a significant commitment to IB Programs - HVGS is an authorised PYP School, a candidate MYP School, and will progress to all four programs in time.

As part of standing committee, I would aim to ensure that Australian schools and the uniqueness of our education programs, pedagogies and philosophies are rightly recognised as world class.

In our relatively short time as an IB school I have endeavoured to commit to IB programs, courses and events:

* IB Heads World Conference, 2018;
* MYP Heads of School: Implementing the MYP, 2016;
* IB Asia Pacific Conference, 2014; and
* PYP Heads of School: Introduction to the PYP, 2013.

Thank you sincerely for taking the time to consider my nomination for Standing Committee.

**Anne Wallington**

**Head of Senior School**

**Methodist Ladies College, Kew**

**IB programme/s of interest: DP**

*current standing committee member*

Anne Wallington is the Head of Senior School at Methodist Ladies’ College, Kew. She is an experienced leader and educator in the independent sector, with proven success in a large school environment. Anne has more than twenty years’ experience managing the delivery of the IB Diploma and the Victorian Certificate of Education. In her current role she is responsible for the academic and pastoral wellbeing of 600 students in Years 11 and 12. Prior to MLC, Anne was Head of Senior School at Lauriston Girls’ School.

Anne holds a Bachelor of Commerce, a Graduate Diploma in Education Studies (Women’s Studies), a Graduate Diploma in Education (Economics and Studies of Society and Environment) and a Master’s Degree in School Leadership. Anne began her professional career working in sales and marketing with a large, multinational technology company. Her interest in girls’ education started through a short-term secondment to two university careers departments and developed in her post graduate studies. Her teaching methods are Economics (IB and VCE) and Australian History and for several years Anne was also an IB Economics Examiner. Anne particularly enjoys working with senior students and supporting them in the development and preparation for taking their place in the adult world. She has recently introduced a one-on-one coaching model for wellbeing in the Senior School, an approach well-suited to the developmental needs of young women in the 21st century.